

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY, CALIFORNIA  
AND RECORD OF ACTION**

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May 20, 2003

**FROM: BARBARA HALSEY, INTERIM DIRECTOR  
JOBS AND EMPLOYMENT SERVICES DEPARTMENT**

**SUBJECT: SUBGRANT AGREEMENT WITH THE STATE OF CALIFORNIA EMPLOYMENT  
DEVELOPMENT DEPARTMENT FOR OPERATION OF THE PROGRAM YEAR  
2003-04 TITLE I - WORKFORCE INVESTMENT ACT PROGRAM**

**RECOMMENDATION:**

1. Approve State Subgrant Agreement R485301 with the State of California Employment Development Department (EDD), for Jobs and Employment Services Department to operate the Title I - Workforce Investment Act Program in San Bernardino County, from April 1, 2003 through June 30, 2005.
2. Adopt Resolution No. \_\_\_\_\_, as required by EDD, designating the Chairman of the Board of Supervisors of San Bernardino County as the signatory authority for Subgrant Agreement R485301.

**BACKGROUND INFORMATION:** The County of San Bernardino has received funding from the State EDD to provide training and job placement for local residents under the Job Training Partnership Act, and its successor, the Workforce Investment Act (WIA), since 1983. The Board of Supervisors approved Master Subgrant Agreement R380529 with EDD on June 4, 2002, which provided for the operation of the County's Program Year 2002-03 Title I - WIA Program.

JESD has received notification from EDD of the Title I - WIA subgrant allocation for Program Year 2003-04, in the amount of \$4,130,234, which includes the County's youth formula allocation. EDD has indicated that, upon approval of the State's Fiscal Year 2003-04 budget, the subgrant will be adjusted to automatically incorporate adult and dislocated worker formula funds through a unilateral modification to Master Subgrant Agreement R485301. The grant notification letter indicated that the subgrant agreement would be effective from April 1, 2003 through June 30, 2005, contingent upon the County's submission of the signed agreement to EDD. Prior to the issuance of funds, the State EDD also requires the County to adopt a resolution designating signatory authority with respect to the subgrant agreement. The Department received the notification letter on April 11, 2003, which precluded approval of this action prior to the April 1, 2003 effective date.

Per WIA regulations, funds obligated for any program year may be expended during that program year and one succeeding program year. Approval of this action will initiate the Program Year 2003-04 Title I - WIA funding allocation to the San Bernardino County Workforce Investment Area, and enable the County to provide job training and job placement programs for qualified WIA participants through June 30, 2005.

Record of Action of the Board of Supervisors

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**REVIEW BY OTHERS:** This item was reviewed and approved as to form by County Counsel (Regina A. Coleman, Deputy County Counsel) on May 7, 2003, and was reviewed by the County Administrative Office (Patricia M. Cole, Administrative Analyst III) on May 9, 2003.

**FINANCIAL IMPACT:** The subgrant agreement, in the amount of \$4,130,234, will not result in any local cost to the County, as funding will be provided through Workforce Investment Act funds. Revenue and associated costs have been included in the Department's Fiscal Year 2003-04 Proposed Budget (SAC-JOB), and will be included in the Department's budget for fiscal year 2004-05.

**SUPERVISORIAL DISTRICT(S):** All

**PRESENTER:** Barbara Halsey, Interim Director, JESD (909-433-3330)